



**RIVER EVES PTA CLASSROOM REIMBURSEMENT FORM 2016-2017**

The River Eves PTA is proud to work with you this year in support of our kids' education. We have allocated funds to help contribute to the cost of classroom materials for the benefit of students and teachers. Please review the requirements and complete the form for your reimbursement.

**REIMBURSEMENT CRITERIA:**

- Must be a PTA Member
- Must include receipts
- Place completed form and attach receipts and put in the PTA drawer in the office. There will be a green expandable file folder laying in drawer...please place in there.
- Max reimbursement \$100.00 (full time); \$50.00 (part time)
- Deadline for submission: **Dec 2nd, 2016**

**COMPLETE THIS SECTION:**

TEACHER:		GRADE:	
FULL-TIME		PART-TIME	
DATE:		AMOUNT:	

**TEACHER SIGNATURE:** \_\_\_\_\_

<b>PTA USE ONLY</b>		
APPROVED BY:		DATE:
MEMBERSHIP:		
TREASURER:		
PRESIDENT:		
CHECK NUMBER:		

